

## Appendix 3: Scrutiny Board Alignment to Executive Functions

<b>Scrutiny Board: Adults, Health and Active Lifestyles</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Adults &amp; Health</b> 8. Public Health</p> <p><b>Director of Public Health</b> 1. Health Improvement Functions 2. Health Protection Functions 3. Functions relating to the commissioning of Public Health services 4. Provision of statutory and mandated functions 5. Functions of Responsible Authority 6. Publication of the annual report on the health of the local population.</p>	<p><b>Equality, Health and Wellbeing</b> Cllr F Venner</p>
<p><b>Director of Adults &amp; Health</b> 1. Promotion of well-being 2. Information, advice and advocacy 3. Prevention and Recovery 4. Safeguarding 5. Assessment and eligibility 6. Diverse and high-quality services 7. Charging and financial assessment</p> <p><b>Director of City Development</b> 12. Sport and Active Leeds</p>	<p><b>Adult Social Care, Active Lifestyles and Culture</b> Cllr S Arif</p>

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<b>Scrutiny Board: Children and Families</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Children and Families</b></p> <ol style="list-style-type: none"> <li>1. Children’s Social Work</li> <li>2. Learning (excluding 2e)</li> <li>3. Child Friendly City</li> <li>4. Youth Services<sup>1</sup></li> </ol> <ol style="list-style-type: none"> <li>1. Adoption services (Function delegated to the Director of Children and Families as Lead Officer of one Adoption Agency for West Yorkshire)</li> </ol> <p><b>Programme Director Strengthening Families, Protecting Children</b></p> <ol style="list-style-type: none"> <li>1. Act as an ambassador for Leeds City Council</li> <li>2. Strengthening Families, Protecting Children Programme (SFPC)</li> <li>3. Partners in Practice including Leeds Relational Practice Centre (LRPC)</li> </ol>	<p><b>Children and Families</b> Cllr H Hayden</p>

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<sup>1</sup> Save for Locality Youth Services

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<b>Scrutiny Board: Environment, Housing and Communities</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>1. Integrated locality working and its associated city-wide support and delivery functions including Locality Youth Services</p> <p>3 Customer services</p> <p>4. Central Library and Information Services</p> <p>5. Community Safety</p> <p>20. Welfare and Benefits services</p>	<p><b>Communities, Customer Services and Community Safety</b></p> <p>Cllr M Harland</p>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>6. Public Health Protection and Control of Statutory Nuisance</p> <p>7. Environmental Health and Consumer Protection</p> <p>8. Environmental management</p> <p>9. Car parking</p> <p>10. Waste</p> <p>11. Cemeteries, crematoria, burial grounds and mortuaries</p> <p>12. Greenspaces</p> <p>13. Countryside management</p> <p>14. Ecological sustainability</p> <p>15. Climate Change</p> <p>16. Clean Air</p>	<p><b>Climate, Energy, Environment and Green Space</b></p> <p>Cllr M Rafique</p>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>21. Council Housing Landlord Functions (funded by the Housing Revenue Account)</p> <p>22. Other Housing Functions</p> <ul style="list-style-type: none"> <li>a. Condition and Occupation of Housing</li> <li>b. Housing advice</li> <li>c. Homelessness</li> <li>d. Gypsies &amp; travellers</li> <li>e. Emergency &amp; temporary accommodation</li> </ul>	<p><b>Housing</b></p> <p>Cllr J Lennox</p>

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f. Energy efficiency & fuel poverty g. Adaptations	
<b>Director of City Development:</b> 2. Functions relating to the Council's Register of Assets of Community Value	<b>Resources</b> Cllr D Coupar
<b>Director of Communities, Housing &amp; Environment</b> 2. Equalities	<b>Equality, Health and Wellbeing</b> Cllr F Venner

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<b>Scrutiny Board: Infrastructure, Investment and Inclusive Growth</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of City Development</b> 1. Asset Management</p> <p><b>Director of Strategy and Resources</b> 8. Community Infrastructure Levy</p>	<p><b>Resources</b> Cllr D Coupar</p>
<p><b>Director of Children &amp; Families</b> 2e. 14 – 16 Skills Development</p>	<p><b>Children and Families</b> Cllr H Hayden</p>
<p><b>Director of City Development</b> 3. Inclusive Growth 4. Sustainable Development 6. Sustainable Economic Development 7. Employment and Skills 8. International and domestic inward economic investment 9. Highways and Transportation 10. Flood and water management 13 Active Travel 14. Planning Services</p> <p><b>Chief Planning Officer</b> 1. Development Plan functions 2. Planning Policy and Guidance functions 3. Neighbourhood Planning functions 4a. Conservation Area functions</p>	<p><b>Executive Member for Economy, Transport and Sustainable Development</b> Cllr J Pryor</p>
<p><b>Director of City Development</b> 5. Sustainable Housing Growth:- a) Private housing development b) Affordable housing c) Council Housing Growth</p>	<p><b>Housing</b> Cllr J Lennox</p>
<p><b>Director of City Development</b> 11. Culture</p>	<p><b>Adult Social Care, Active Lifestyles and Culture</b> Cllr S Arif</p>

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<b>Scrutiny Board: Strategy and Resources</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Chief Executive</b> 1. Functions in relation to elections</p> <p><b>Director of Strategy and Resources</b> 1. Setting, supporting and monitoring the council’s policies and procedures for:-            a) human resources (including health and safety and equalities);            b) access to information            c) procurement, purchasing, contract management and commercial activity            d) projects and programmes            f) performance, organisational planning and service improvement            h) customer relations</p> <p>2. Digital and Information Services            3. Corporate communications and marketing services            5. The Council’s city-wide resilience and emergency planning functions            6. Shared Services            7. Civic Enterprise Leeds services</p> <p><b>Chief Officer Financial Services</b>            2. Ensuring effective financial management and controls            3. Setting, supporting and monitoring the Council’s policies and procedures for budgets            4. Administering effective financial management and controls            5. Corporate Governance</p> <p><b>City Solicitor</b>            1. Legal Services            2. Democratic Services including support to elected members in their responsibilities            3. Standards and Conduct</p>	<p><b>RESOURCES</b>            Cllr D Coupar</p>

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<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>17. Registrars functions          18. Licensing functions          19. Land and property search functions</p>	<p><b>RESOURCES</b></p> <p>Cllr D Coupar</p>
<p><b>Chief Executive</b></p> <p>2. Civic and Ceremonial functions of the Council          3. Devolution and local freedoms          4. City Region Functions</p> <p><b>Director of Strategy and Resources</b></p> <p>1. Setting, supporting and monitoring the council’s strategy, policies and procedures for:-              e) Joint Strategic Needs Analysis              g) risk and business continuity</p> <p>4. The Council’s corporate planning and policy development services, including co-ordination of the Best City Ambition.</p> <p><b>Chief Officer Financial Services</b></p> <p>1. Setting, supporting and monitoring the Council’s financial strategy.</p>	<p><b>LEADER’S PORTFOLIO</b></p> <p>Cllr J Lewis</p>